

**AUDIT & GOVERNANCE COMMITTEE  
WORK PROGRAMME – 2023/2024**

<b>Date of Meeting: 19 February 2024</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Accounting Policies 2023/24	Group Head of Finance	If CIPFA advise of any changed requirements, then an update will be provided at the next meeting
<b>Treasury Management</b>		
Treasury Management Strategy Statement and Annual Investment Strategy	Senior Accountant (Treasury Management)	For approval by Full Council (13 Mar 2024)
<b>Internal Audit</b>		
Internal Audit Charter	Southern Internal Audit Partnership	
Annual Internal Audit Plan 2024/25	Southern Internal Audit Partnership	
Progress Against the Audit Plan	Southern Internal Audit Partnership	
<b>Governance Framework</b>		
Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Other Items</b>		
Independent Remuneration Panel – Recommendations Following Review of the Members' Allowances Scheme	Committee Services Manager	
Annual update on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)	Group Head of Law & Governance	
<b>Work Programme</b>		
To agree the rolling work programme for 2024/25		

**February meeting has to be timed so that Treasury Management Strategy can be approved by Full Council before 31 March each year**

**AUDIT & GOVERNANCE COMMITTEE  
WORK PROGRAMME – 2023/2024**

<b>Date of Meeting: xx July 2024 (TBC)</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Statement of Accounts</b>		
Annual Statement of Accounts 2022/23 and Letter of Representation	Group Head of Finance	<b>TBC</b>
Draft Annual Governance Statement 2023/24	Group Head of Finance	Draft version to be considered by Committee (final version will be presented with the Annual Accounts)
<b>External Audit</b>		
Auditor's Annual Report	Ernst & Young	Covering the audit of the 2021/22 Accounts <b>TBC</b>
Audit Planning Update	Ernst & Young	Covering the audit of the 2022/23 Accounts and 2023/24 Accounts <b>TBC</b>
Audit Results Report	Ernst & Young	Covering the audit of the 2022/23 Accounts <b>TBC</b>
<b>Governance Framework</b>		
Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Treasury Management</b>		
Treasury Management Annual Report 2023/24	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council
<b>Internal Audit</b>		
Annual Internal Audit Report & Opinion 2023-2024	Southern Internal Audit Partnership	
<b>Other Items</b>		
Progress update on housing tenancy fraud	Neighbourhood Services Manager	Annual update as requested by the Committee
Counter-Fraud Report 2023/24	Group Head of Finance	<b>TBC</b>
Regulation of Investigatory Powers Act (RIPA) Policy and Guidance	Group Head of Law & Governance	
<b>Work Programme</b>		
To agree the rolling work programme for 2024/25		

**AUDIT & GOVERNANCE COMMITTEE  
WORK PROGRAMME – 2023/2024**

<b>Date of Meeting: xx September 2024 (TBC)</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>External Audit</b>		
Response to E&Y on annual assurance letter regarding governance arrangements	Committee Chair	Letter to be sent to external audit
<b>Internal Audit</b>		
Progress Against the Audit Plan	Southern Internal Audit Partnership	
<b>Treasury Management</b>		
Treasury Management Interim Report	Senior Accountant (Treasury Management)	
<b>Governance Framework</b>		
Updated Risk Management Framework	Finance & Risk Manager	
Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Work Programme</b>		
To agree the rolling work programme for 2024/25		

<b>Date of Meeting: xx November 2024 (TBC)</b>		
<b>Subject</b>	<b>Lead Officer / Member</b>	<b>Comments</b>
<b>Treasury Management</b>		
Treasury Management Mid-Year Report	Senior Accountant (Treasury Management)	Recommendations for approval by Full Council
<b>Internal Audit</b>		
Progress Against the Audit Plan	Southern Internal Audit Partnership	
<b>Governance Framework</b>		
Updates to Corporate Risk Register	Finance & Risk Manager	
<b>Other Items</b>		
Annual update on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA)	Group Head of Law & Governance	

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Review Of The Partnerships Register	Group Head of Organisational Excellence	
<b>Work Programme</b>		
To agree the rolling work programme for 2024/25		Updates, etc.

**Other items to be considered in Work Programme:-**

**Independent Members' Remuneration Panel**

- Recruitment / appointments
- Proposals for / progress of review
- Report on review / proposals for change to be passed by A&GC to Full Council

**Relevant policy reviews, updates, etc.**